



# City of Danville, Virginia

PO Box 3300  
Danville VA, 24543

427 Patton Street, Rm 304  
Danville VA, 24541

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## REQUEST FOR QUOTE

TITLE: New 3/4 Ton Short Bed Pickup, V8 Gas Engine, Crew Cab, Short Bed, 4X4  
{This will replace vehicle #813}  
QUOTE NO: RFQ 19-20-062-**REBID**

QUOTE CLOSING DATE: Quotes shall be accepted no later than  
**December 17, 2019 at 5:00 p. m.** at the Purchasing  
Department, 427 Patton Street, Room 304, Danville, VA  
24541

**FAXES AND e-MAILED QUOTES WILL BE ACCEPTED**

DIRECT INQUIRIES TO: J. Gary Via, Director of Purchasing  
(434) 799-6528 opt 4

## TABLE OF CONTENTS

1.0	Information and Conditions
2.0	Delivery
3.0	Warranty, Service and Etc.
4.0	Specifications
5.0	Supplemental General Conditions
PP1	Quote and Required Submittal Pages

{This will replace vehicle #813}

**1.0 INFORMATION & CONDITIONS**

**1.1 INTENT:**

NOTE : this is one of four Requests for Quotes for Utility pickups. These are replacing IFB 19-20-032. The IFB specifications failed to reflect the need to consider engine size, towing capacity and GVWR that is required since these vehicles tow equipment on a regular basis. We are issuing four RFQ's in order that we can award on a best value basis and allow fax and e-mail submissions.

**1.2 VEHICLE CODES:**

Vehicle furnished under this Quote must contain all items considered standard in accordance with manufacturer's specifications; meet all applicable OSHA, EPA, and all Motor Vehicle Safety Standards as established by the US Department of Transportation regarding the manufacture of vehicles.

**1.3 DESCRIPTIVE MATERIALS**

Your Quote Package should include complete description and specifications of equipment you propose to furnish, including, but not limited to: descriptive literature, and any other pertinent information.

**2.0 DELIVERY**

2.1 Vehicle shall be delivered in complete running order and include all options, gauges, accessory equipment, proper colors, cleaned, winterized, etc.

2.2 Vehicle to have latest applicable Virginia state inspection sticker. Temporary tags and title applications (including MCO) supplied at time of delivery.

**2.3 DELIVERY SITE:**

City of Danville  
Utilities Service Building, Attn. Robert Eanes 434.857.3321  
998 South Boston Road  
Danville, Virginia 24541

**3.0 WARRANTY, SERVICE, ETC.**

3.1 Manufacturer shall warrant to the City that each apparatus furnished is free from defects in material and workmanship under normal use and service and placement in service for a MINIMUM period of thirty-six (36) months/36,000 miles "bumper to bumper" after acceptance of said vehicle by the City.

3.2 **SERVICING:** Bidder to indicate nearest service center(s) to the City for parts and service.

{This will replace vehicle #813}

4.0 SPECIFICATIONS .

**THREE QUARTER TON WORK TRUCK, 4 Door Crew CAB, Short BED, GASOLINE, 4X4**

**Model:** 2020, New ¾ Ton Work Truck, 4 Door Crew Cab, Long Bed, Gasoline Engine, 4 x 4.

**GVWR: 10450 LBS.**

**Weight Distributing hitch – max trailer weight: 14,500 lbs.**

**Gross combined weight rating: 24,000 lbs.**

**Engine:** V-8 Gasoline Engine.

**Axle/Springs/Frame: As required for vehicle GVWR, pulling heavy Equipment, wire pulling rig is 13,000 lbs., the wire tension rig is 14,000 lbs. and the back yard machine weighs 13,900 lbs.**

**Transmission:** Automatic w/overdrive.

**Transmission Cooling:** Auxiliary air to oil transmission cooler as available from the manufacturer or dealer.

**Steering:** Power steering, adjustable tilt-wheel.

**Seating:** 40/20/40 front seats

**Brake System:** Power disc brakes on all wheels; with Anti-lock Braking System (ABS).

**Restraint system:** Front driver and front passenger air bags required.

**Fuel System:** Manufacturer's standard Single fuel tank.

**Tires:** Manufacturer's all terrain tires. All primary tires and wheels shall be identical (i.e., no cross brands or models). Each vehicle shall be equipped with a full-size spare tire. Spare tire may be mounted on a traditional steel wheel. All tires and wheels shall be properly balanced.

**Mirrors:** Heated, Folding Extendable Trailer Tow Mirrors

**Radio:** AM/FM hands-free Bluetooth Stereo.

**Air Conditioning:** Manufacturer's standard factory installed air conditioner.

**Windshield Wipers:** Electric, two speed, with intermittent wipe and washer system.

**Glass:** All glass shall be standard factory tinted.

**Rear Window:** Fixed.

{This will replace vehicle #813}

**Body:** Short bed (6 ft.) with **spray in bed liner**

**Instrumentation:** Factory installed gauges, and dome light.  
Power windows & power door locks  
Cruise control, Daytime Running Lights (DRL)  
Remote keyless entry

**Towing: Tow Package including Class III receiver, 7-wire pin type plug (RV style will not be accepted) and HD Flasher.**

**Locking or limited slip rear differential.**  
**Electric brake control (Factory Installed)**  
Backup alarm (97 decibels minimum)

**License plate bracket:** Vehicle to be equipped with front and rear license plate bracket.

**Color:** White exterior; interior neutral.

**Keys:** Two (2) sets of keys and key fobs (all programmed to vehicle) to be included at time of delivery

**Delivery:** Vehicle will not be accepted if all keys do not start vehicle and all listed preferences are not installed.

## 5.0 SUPPLEMENTAL GENERAL CONDITIONS

Miscellaneous: Vehicles to be furnished shall conform to all applicable Federal and Motor Vehicle Safety standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspection Sticker. To be standard proven model of manufacture's latest current production and include all standard equipment as advertised with additional optional equipment as above. All components, unless otherwise required by these specifications, shall be the standard or optional equipment specifically advertised and installed by the manufacturer. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

### 5.1 AWARD CRITERIA

a. The award will be made to the lowest responsible and responsive bidder whose Quote conforming to the invitation will be most advantageous to the City, price and other factors considered such as delivery time, engine size, GVWR, quality, warranty, operating and maintenance cost, service resale value, etc.

### **FAXES AND e-MAILED QUOTES WILL BE ACCEPTED**

b. The City reserves the right to reject any or all offers and to waive informalities and minor irregularities in offers received.

{This will replace vehicle #813}

- c. The Commonwealth of Virginia vehicle and other cooperative contracts may be considered as bids.

## 5.2 AUTHORITY

a. The Director of Purchasing as the designee of the City Manager has the sole responsibility and authority for negotiating, placing, and when necessary modifying each and every invitation to bid, purchase order, or other award issued by the City of Danville. In the discharge of these responsibilities, the Director of Purchasing may be assisted by assigned buyers. No other City officer or employee is authorized to order supplies or services, enter into purchase negotiations, or in any way obligate the government of the City of Danville for an indebtedness. Any purchases contrary to these provisions and authorities shall be void and the City shall not be bound thereby.

b. This procurement process is governed by the "PROCUREMENT CODE OF THE CITY OF DANVILLE, VIRGINIA" and the City's "STANDARD REQUIREMENTS & INSTRUCTIONS FOR BIDDING". Copies of both may be obtained by writing the City of Danville Purchasing Department, 427 Patton Street, Room 304, Danville, VA 24541 and online at [www.danvilleva.gov](http://www.danvilleva.gov). The City of Danville does not discriminate against faith-based organizations.

## 5.3 QUOTE PREPARATION

a. Quotes must be written in ink or typewritten and shall be submitted on the forms issued. Unsigned quotes will not be accepted. No quote may be considered if received after the time shown on Title Page. Vendors are expected to examine all instructions, specifications, drawings, installations, etc. Failure to do so will be at the Vendor's risk. Erasures or other changes must be initialed by the person signing the bid.

## 5.4 BIDDER ELIGIBILITY

Quotes will only be accepted from manufacturers, authorized distributors or dealers, who are actively engaged in the sale, manufacture item(s) called for in the bid. No Quote will be accepted from or contract awarded to any person, firm, or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said City or had failed to perform faithfully any previous contract with the City

## 5.5 QUOTES BINDING 60 DAYS

Unless otherwise specified all quotes submitted shall be binding for sixty (60) calendar days following bid-opening date.

## 5.6 INTERPRETATION

If any person contemplating the submission of a bid on this invitation is in doubt as to the true meaning of any part of the plans, specifications, or other documents, he should submit a written request for an interpretation thereof to the Director of Purchasing. An interpretation of

{This will replace vehicle #813}

the bid invitation document will be made only by written addendum issued to each potential bidder. THE CITY WILL NOT BE RESPONSIBLE FOR EXPLANATIONS OR INTERPRETATIONS OF BID INVITATION DOCUMENTS EXCEPT AS ISSUED IN ACCORDANCE HEREWITH.

#### 5.7 OBSERVANCE OF LAWS

The Vendor at all times shall observe and comply with all Federal, State, and City laws, bylaws, ordinances and regulations in any manner affecting the conduct of the work or applying to employees on the project, as well as all orders or decrees which have been promulgated or enacted, by any legal bodies or tribunals having authority or jurisdiction over the work, materials, employees, or contract.

#### 5.8 PATENTS

The Vendor agrees to indemnify and save harmless the City, and all personnel from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products, or processes, and he shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request of the City as a necessary requirement in connection with the final execution of any contract in which such patented appliances, products, or processes are used.

#### 5.9 PRICES

a. All prices are based on delivery to the destination designated in the invitation including packing charges. Machines, equipment and vehicles shall be fully assembled, serviced, and ready for use. Temporary tags and title requirements shall be provided by the Vendor at time of delivery. Construction and service prices shall include all labor, material, and tools to complete or perform the required work. Any discounts for payment (Invoicing Terms) should be entered on the Quote page and will be considered in the evaluation.

b. Unless lump sum is specifically requested, unit and extended prices should be given. Failure to do so may cause bid to be rejected. In all cases, the unit price shall govern.

#### 5.10 SAFETY

All practices, materials, and equipment shall comply with the Federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local Safety or Environmental Codes.

#### 5.11 SPECIFICATIONS AND PRODUCT DESCRIPTION

When brand names, model numbers, trade names, catalog numbers, or cuts are listed, they are, unless otherwise specified, included for the purpose of furnishing bidders with

{This will replace vehicle #813}

information concerning the style, type or kind or article designed and a bidder may offer an article which he certifies to be equal in quality, performance, and other essential characteristics. Any available printed material or literature which describes the product being offered for sale shall be included with the bid. The City shall be the sole judge of suitability of substitutes offered. When a formal numbered specification is referred to in this invitation, no deviation will be permitted and the bidder will be required to furnish articles in conformity with that specification.

**5.12 TAXES**

The City is exempt from payment of State Sales and Use Tax on all tangible personal property purchased or leased for its use or consumption. Certificate of Exemption will be furnished upon request.

**5.13 AWARD CRITERIA – QUOTES SHOULD INCLUDE THE FOLLOWING- MULTIPLE PROPOSALS WILL BE ACCEPTED FROM DEALERS.**

Award will be based on the following:

- Total cost
- Adherence to specifications
- Delivery time

{This will replace vehicle #813}

CITY OF DANVILLE, VIRGINIA

RFQ 19-20-062 REBID

3/4Ton Work Truck

{This will replace vehicle #813}

In compliance with Invitation to RFQ No. 19-20-062 and subject to all conditions thereof and attached hereto, the undersigned offers and agrees if this bid be accepted for furnish any and all of the items or services for the sum of:

ITEM	COMMODITY	PRICE
1	2020, New 3/4 Ton Work Truck, 4 door crew cab, Short Bed, Gasoline Engine, 4 x 4	\$ _____

Make/Model/Year \_\_\_\_\_

Delivery A.R.O.: \_\_\_\_\_

PROVIDE COMPLETE SPECIFICATIONS, WARRANTY DETAILS, EXTERIOR AND INTERIOR PICTURES AND LOCATION TO INSPECT VEHICLE.

Early payment discount terms are \_\_\_\_\_ % \_\_\_\_\_ days. (If this blank is not filled in, it is understood to be Net 30 days.) Time allowed for cash discounts will be figured from date received of properly executed invoice forms or date of delivery, whichever is later.

My signature certifies that the accompanying bid is not the result of or affected by any act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia, 1950, as amended. Furthermore, I understand that fraudulent and collusive bidding is a crime under the Virginia Governmental Frauds Act, the Virginia Government Bid Rigging Act, and Virginia Antitrust Act, and Federal Law and can result in fines, prison sentences, and civil damage awards. I hereby certify that I am authorized to sign this bid for the BIDDER.

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE (Printed) \_\_\_\_\_

TITLE \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE \_\_\_\_\_ FAX NO \_\_\_\_\_