



IFB 21-22-087
City Hall Parking Lot Seal Coating

PRE-BID CONFERENCE AGENDA

01. Project Description: The Contractor shall provide all labor, material, equipment, supervision, and incidentals required to perform the Work of the Project as defined by the Contract Documents consisting of the following:
Crack filling, seal coating, asphalt patching, and restriping seven city owned parking lots at various locations throughout the City of Danville. The work includes but is not limited to: seal coating, milling, hauling, disposal of materials, asphalt patching, striping, resetting parking stops, traffic control, and clean up. Quality control, erosion control and any other tasks required to complete the work that are not in the listed bid items shall be considered incidental to all applicable items. The contractor will furnish all labor, equipment, and materials to complete, in place, all items under the contract. The contractor may be required to maintain access to portions of the parking lots for city employees and customers during business hours. Some work may be required to be performed after business hours or on weekends.
02. Bid Date – Tuesday, June 7, 2022 at 2:00 p.m. – Purchasing Office, Room 304
03. Last Day For Questions: Wednesday, June 15, 2022 at 5:00 p.m.
04. Final Addendum: Shall be issued on Friday, June 17, 2022 at 5:00 p.m.
05. Contract Completion Time: Contractor shall complete all listed work by September 30, 2022
06. Liquidated Damages: \$600 per day, including Saturdays, Sundays and holidays.
07. Federal Requirements: None
08. Bonds Required: 5% Bid Bond & 100% Performance Bond
09. This project is currently funded in the 2022/2023 fiscal year budget. This contract will be executed upon contract execution and the City will be ready to begin construction thereafter.
10. Project Schedule: A schedule shall be submitted to the Engineering Division no later than five (5) days after commencement of the work. An updated schedule shall be submitted with each monthly pay request as an additional requirement for payment.



City of Danville
Department of Public Works
Engineering Division

11. Sequence of Construction: Contractor shall provide a sequence of construction to the City prior to the pre-construction conference early enough for review, for any needed adjustments, and approval.
12. Traffic Control: Contractor is responsible to provide all cones, barrels, signs, devices, equipment, tools, and personnel to provide for safety and adequately control traffic for each project site in conformity with the Virginia Work Area Protection Manual.
13. The contractor is responsible to locate their own storage and waste areas. *Waste materials are no longer permitted to be disposed in the City's rock hole.*
14. Notes: