

City Council's Introductory - FY 2023
 VDOT Special Revenue
Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2022	City Council's Introductory FY 2023
Estimated Revenue		
License, Permits, Privilege	1,800	1,480
Rev-Use Money/Property	11,450	5,730
Cat Aid State	11,590,740	11,846,310
Total Estimated Revenue	11,603,990	11,853,520
Operating Expenses		
Public Safety	983,450	1,051,640
Public Works & Transportation	10,620,540	10,801,880
Total Operating Expenses	11,603,990	11,853,520
Net Operating Income (Loss)	0	0
Add:		
Depreciation	0	0
Deduct:		
Debt Service Principal	0	0
Capital Expenditures from Current Operating Funds	0	0
Calculation of Contribution to(from) Fund Balance/General Fund	<u><u>(0)</u></u>	<u><u>(0)</u></u>

The primary revenue source for the VDOT Fund is Categorical State Aid for Street & Highway Maintenance.

Other revenue sources include:

LICENSE, PERMITS, AND FEES: This group of revenues includes permits for excavation, curb cut permits for driveway entrances, storm water permits, and block party road closure permits.

REVENUE FROM USE OF MONEY AND PROPERTY: All of the City's funds are invested in secured accounts in an attempt to earn the highest possible return. Investment earnings are a function of the money marketplace and swings in the revenues reflect higher or lower interest rates.

MISC. REVENUES: This group of revenues are unanticipated reimbursements from special projects.

Revenues

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Introductory	Increase/ (Decrease)
Revenues:					
License, Permits & Privilege	\$ 1,797	\$ 1,611	\$ 1,800	\$ 1,480	\$ (320)
Revenue-Use of Money & Property	49,743	17,871	11,450	5,730	(5,720)
Misc Revenues	2,686	3,928		-	-
Categorial Aid	11,053,278	11,308,064	11,590,740	11,846,310	255,570
Totals	\$ 11,107,504	\$ 11,331,474	\$ 11,603,990	\$ 11,853,520	\$ 249,530

Description

The VDOT Fund Engineering staff provides support to contractors, developers, and other city departments consistent with codes and ordinances, VDOT regulations, erosion control measures, stormwater practices related to projects for and by the City. Surveying and design of many capital projects are done in-house. These projects include sanitary sewer, storm sewer, pedestrian access, transportation, and street right-of-way maintenance projects.

VDOT Engineering issues and manages Excavation Permits, Curb Cut Permits, Storm Drain Permits, Land Disturbance Permits, and coordinates right-of-way vacate requests. Engineering staff works closely with VDOT Local Assistance with regards to local transportation projects that are state and federally funded.

Engineering staff manages project consultants with regards to engineering studies, designs, right-of-way acquisitions, construction, and inspections. Staff prepare and submit applications to VDOT for various funding programs; Resolutions and Ordinances to City Council; and reports to various state agencies as required.

The Traffic Control section within the Engineering Division maintains all traffic control devices throughout the City including signs, traffic signals, and pavement markings.

Expenditures

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Introductory	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 751,488	\$ 691,361	\$ 887,480	\$ 904,020	\$ 16,540
Employee Benefits	96,976	103,282	128,940	130,810	1,870
Purchased Services	62,933	88,443	28,320	28,520	200
Internal Service	202,666	220,621	230,860	281,800	50,940
Other Operating Exp	126,941	104,777	127,030	137,110	10,080
Capital Outlay	280,596	119,695	202,150	202,150	-
Totals	\$ 1,521,600	\$ 1,328,179	\$ 1,604,780	\$ 1,684,410	\$ 79,630

Personnel

Personnel in Public Works Engineering Division are allocated to the General Fund, VDOT Fund, Sewer Maintenance, and Capital Projects.

Engineering staff is funded primarily from the General Fund, Capital Improvement Projects, and VDOT State Highway Maintenance Funds. Most projects are funded by the Capital Improvements Program and/or federal and state funding provided from special grant projects.

Position Title	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs
PUBLIC SERVICE WORKER/OPERATOR	1.000	2.000	2.000	1.000
MOTOR EQUIPMENT OPERATOR I				1.000
MOTOR EQUIPMENT OPERATOR II	3.000	2.000	2.000	2.000
SIGN TECHNICIAN	1.000	1.000	1.000	1.000
TRAFFIC SIGNAL TECHNICIAN	1.000	1.000	1.000	1.000
SR TRAFFIC SIGNAL TECHNICIAN	1.000	1.000	1.000	1.000
TRAFFIC CONTROL CREW SUPERVISR	1.000	1.000	1.000	1.000
TRAFFIC CONTROL OPS ENGINEER	1.000	1.000	1.000	
GENERAL SUPERVISOR				1.000
CONSTRUCTION INSPECTOR	2.000	2.000	2.000	2.000
CONSTRUCTION INSPCTNS SPRVSR		0.500	0.750	0.750
SR ENGINEERING TECHNICIAN				0.500
ENGINEERING TECHNICIAN		0.500	0.500	1.000
SR PUBLIC WORKS GIS/CAD TECH	0.500	0.500	0.500	0.500
SURVEY PARTY SUPERVISOR		1.000	0.500	0.500
PUBLIC WORKS PROJECT ENGINEER	2.000	1.500	1.000	
PUBLIC WORKS CHIEF ENGINEER	2.000	0.500	1.500	1.500
PW PROJECT MANAGER	0.500	0.500		0.500
ASST DIR OF PUBLK WRKS/CTY ENG	0.500	0.500	0.500	0.500
Total	16.500	16.500	16.250	16.750

Description

The Street Maintenance staff provides maintenance of 732 lane miles of streets and roads throughout the City of Danville in accordance with mandates of the Virginia Department of Transportation (VDOT). Streets Division manages VDOT facilities such as sidewalks, curbs, gutters, traffic control, striping, street lighting and landscaping in the right-of-way. As a preventative measure, storm drains are cleared, inspected, and repaired as needed. Street sweeping is done 24 hours per day, five days per week. All street maintenance staff are subject to standby alert, assigned to snow removal, and any other emergency or storm related event. Typically there is at least one major bridge repair project done each year through the use of a design consultant and contractors. Annual contracts for activities such as resurfacing, guardrail, cobblestone, landscaping, and bridge washing are awarded.

Expenditures

The Streets Division receives funding from State Highway Maintenance Funds (VDOT Special Revenue Fund 15) for the maintenance of primary, collector, and residential streets.

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Introductory	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 1,752,958	\$ 1,848,832	\$ 2,000,260	\$ 2,220,790	\$ 220,530
Employee Benefits	233,111	287,469	307,590	329,940	22,350
Purchased Services	3,979,970	4,456,287	4,035,050	3,852,620	(182,430)
Internal Service	2,428,020	2,516,560	2,940,370	2,961,160	20,790
Other Operating Exp	430,754	561,656	558,360	572,520	14,160
Capital Outlay	186,798	278,500	87,580	87,080	(500)
Debt Service	96,251	96,251	70,000	145,000	75,000
Totals	\$ 9,107,862	\$ 10,045,555	\$ 9,999,210	\$ 10,169,110	\$ 169,900

Personnel

Personnel in Streets Division are split among General Fund, VDOT, and Sewer Maintenance.

Position Title	FY 2020 FTEs	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs
WORK PROGRAM COORDINATOR	1.000	0.750	0.250	0.250
TRAINING & SAFETY MANAGER	0.775	0.775	0.780	0.775
APPLICATIONS SPECIALIST I		0.785	0.650	0.650
PUBLIC SERVICE WORKER			1.610	5.120
PUBLIC SERVICE WORKER/OPERATOR	18.815	13.020	10.780	8.200
GROUNDSKEEPER	2.640	2.640	3.000	1.820
MOTOR EQUIPMENT OPERATOR I	6.245	9.990	14.270	6.400
MOTOR EQUIPMENT OPERATOR II	11.245	10.350	8.380	11.380
MOTOR EQUIPMENT OPERATOR III	3.100	0.785		4.120
HEAVY EQUIPMENT OPERATOR		3.140	1.580	2.340
PW CREW SUPERVISOR	3.145	3.245	3.190	3.160
GENERAL SUPERVISOR	2.370	2.390	2.400	2.380
CODE ENFORCEMENT INSPECTOR	1.000	1.000	1.000	1.000
CONSTRUCTION INSPECTOR			0.750	
DIVISION DIRECTOR OF STREETS	0.775	0.780	0.790	0.780
SENIOR SECRETARY	0.300	0.300	0.300	0.300
ADMINISTRATIVE ASSISTANT	0.300	0.300	0.300	0.300
SR ADMINISTRATIVE ASSISTANT	0.300	0.300	0.300	0.300
ACCOUNT CLERK	0.900	0.900	0.900	0.900
SENIOR ACCOUNT CLERK	0.300	0.300	0.300	0.300
DIVISION DIR OF SANITATION	0.200	0.200	0.200	0.200
Total	53.410	51.950	51.730	50.675