

City Council's Introductory - FY 2021
 VDOT Special Revenue
Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2020	City Council's Introductory FY 2021
Estimated Revenue		
License, Permits, Privilege	830	1,800
Rev-Use Money/Property	43,220	38,400
Cat Aid State	11,329,440	11,329,490
Total Estimated Revenue	11,373,490	11,369,690
Operating Expenses		
Public Safety	960,350	971,470
Public Works & Transportation	10,413,140	10,398,220
Total Operating Expenses	11,373,490	11,369,690
Net Operating Income (Loss)	0	0
Add:		
Depreciation	0	0
Deduct:		
Debt Service Principal	0	0
Capital Expenditures from Current Operating Funds	0	0
Calculation of Contribution to(from) Fund Balance/General Fund	<u><u>(0)</u></u>	<u><u>(0)</u></u>

The primary revenue source for the VDOT Fund is Categorical State Aid for Street & Highway Maintenance.

Other revenue sources include:

LICENSE, PERMITS, AND FEES: This group of revenues includes permits for excavation, curb cut permits for driveway entrances, storm water permits, and block party road closure permits.

REVENUE FROM USE OF MONEY AND PROPERTY: All of the City's funds are invested in secured accounts in an attempt to earn the highest possible return. Investment earnings are a function of the money marketplace and swings in the revenues reflect higher or lower interest rates.

MISC. REVENUES: This group of revenues are unanticipated reimbursements from special projects.

Revenues

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Introductory	Increase/ (Decrease)
Revenues:					
License, Permits & Privelege	\$ 1,558	\$ 2,035	\$ 830	\$ 1,800	\$ 970
Revenue-Use of Money & Property	43,382	57,709	43,220	38,400	(4,820)
Misc Revenues	23,568	4,545	-	-	-
Categorial Aid	10,717,411	11,053,223	11,329,440	11,329,490	50
Totals	\$ 10,785,919	\$ 11,117,512	\$ 11,373,490	\$ 11,369,690	\$ (3,800)

Description

The VDOT Fund Engineering staff provides support to contractors, developers, and other city departments consistent with codes and ordinances, VDOT regulations, erosion control measures, stormwater practices related to projects for and by the City. Surveying and design of many capital projects are done in-house. These projects include sanitary sewer, storm sewer, pedestrian access, transportation, and street right-of-way maintenance projects.

VDOT Engineering issues and manages Excavation Permits, Curb Cut Permits, Storm Drain Permits, Land Disturbance Permits, and coordinates right-of-way vacate requests. Engineering staff works closely with VDOT Local Assistance with regards to local transportation projects that are state and federally funded.

Engineering staff manages project consultants with regards to engineering studies, designs, right-of-way acquisitions, construction, and inspections. Staff prepare and submit applications to VDOT for various funding programs; Resolutions and Ordinances to City Council; and reports to various state agencies as required.

The Traffic Control section within the Engineering Division maintains all traffic control devices throughout the City including signs, traffic signals, and pavement markings.

Expenditures

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Introductory	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 758,954	\$ 754,675	\$ 853,470	\$ 956,710	\$ 103,240
Employee Benefits	119,430	127,999	129,360	116,990	(12,370)
Purchased Services	38,537	44,418	16,480	25,830	9,350
Internal Service	198,778	201,354	196,690	215,310	18,620
Other Operating Exp	116,436	106,100	128,920	128,660	(260)
Capital Outlay	133,530	730,962	221,850	207,150	(14,700)
Totals	\$ 1,365,665	\$ 1,965,508	\$ 1,546,770	\$ 1,650,650	\$ 103,880

Personnel

Personnel in Public Works Engineering Division are allocated to the General Fund, VDOT Fund, Sewer Maintenance, and Capital Projects.

Engineering staff is funded primarily from the General Fund, Capital Improvement Projects, and VDOT State Highway Maintenance Funds. The majority of projects are funded by the Capital Improvements Program and/or federal and state funding provided from special grant projects.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs
PUBLIC SERVICE WORKER/OPERATOR	1.000	1.000	2.000
MOTOR EQUIPMENT OPERATOR II	3.000	3.000	2.000
SIGN TECHNICIAN	1.000	1.000	1.000
TRAFFIC SIGNAL TECHNICIAN	1.000	1.000	1.000
SR TRAFFIC SIGNAL TECHNICIAN	1.000	1.000	1.000
TRAFFIC CONTROL CREW SUPERVISR	1.000	1.000	1.000
TRAFFIC CONTROL SUPERINTENDENT	1.000	1.000	1.000
CONSTRUCTION INSPECTOR	2.000	2.000	2.000
CONSTRUCTION INSPCTNS SPRVSR	1.000	-	0.500
ENGINEERING TECHNICIAN	-	-	0.500
SR GIS/CAD ENGINEERING TECHNICIAN	0.500	0.500	0.500
SURVEY PARTY SUPERVISOR	-	-	1.000
PUBLIC WORKS PROJECT ENGINEER	2.500	2.000	1.500
PUBLIC WORKS CHIEF ENGINEER	1.500	2.000	0.500
PW PROJECT MANAGER	0.500	0.500	0.500
ASST DIR OF PUBLIC WRKS/CTY ENG	0.500	0.500	0.500
	17.500	16.500	16.500

Description

The Street Maintenance staff provides maintenance of 732 lane miles of streets and roads throughout the City of Danville in accordance with mandates of the Virginia Department of Transportation (VDOT). Streets Division manages VDOT facilities such as sidewalks, curbs, gutters, traffic control, striping, street lighting and landscaping in the right-of-way. As a preventative measure, storm drains are cleared, inspected, and repaired as needed. Street sweeping is done 24 hours per day, five days per week. All street maintenance staff are subject to standby alert, assigned to snow removal, and any other emergency or storm related event. Typically there is at least one major bridge repair project done each year through the use of a design consultant and contractors. Annual contracts for activities such as resurfacing, guardrail, cobblestone, landscaping, and bridge washing are awarded.

Expenditures

The Streets Division receives funding from State Highway Maintenance Funds (VDOT Special Revenue Fund 15) for the maintenance of primary, collector, and residential streets.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Introductory	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 1,741,056	\$ 1,612,701	\$ 1,990,530	\$ 1,989,080	\$ (1,450)
Employee Benefits	288,273	299,475	298,490	298,440	(50)
Purchased Services	5,218,413	3,719,217	3,977,110	3,867,350	(109,760)
Internal Service	2,462,744	2,514,454	2,861,490	2,862,280	790
Other Operating Exp	400,388	472,353	579,460	547,190	(32,270)
Capital Outlay	89,056	72,525	32,500	57,560	25,060
Debt Service	81,695	81,356	87,140	97,140	10,000
Totals	\$ 10,281,625	\$ 8,772,081	\$ 9,826,720	\$ 9,719,040	\$ (107,680)

Personnel

Personnel in Streets Division are split among General Fund, VDOT, and Sewer Maintenance.

Position Title	FY 2019 FTEs	FY 2020 FTEs	FY 2021 FTEs
WORK PROGRAM COORDINATOR	0.250	1.000	0.750
TRAINING & SAFETY MANAGER	0.790	0.775	0.775
PUBLIC SERVICE WORKER/OPERATOR	11.660	18.815	13.020
GROUNDSKEEPER	2.640	2.640	2.640
MOTOR EQUIPMENT OPERATOR I	9.600	6.245	9.990
MOTOR EQUIPMENT OPERATOR II	13.750	11.245	10.350
MOTOR EQUIPMENT OPERATOR III	2.370	3.100	0.785
HEAVY EQUIPMENT OPERATOR	-	-	3.140
CREW SUPERVISOR	1.510	3.145	3.245
GENERAL SUPERVISOR	2.400	2.370	2.390
CODE ENFORCEMENT INSPECTOR	1.000	1.000	1.000
DIVISION DIRECTOR OF STREETS	0.790	0.775	0.780
SENIOR SECRETARY	0.300	0.300	0.300
ADMINISTRATIVE ASSISTANT	0.300	0.300	0.300
SR ADMINISTRATIVE ASSISTANT	0.300	0.300	0.300
ACCOUNT CLERK	0.900	0.900	0.900
SENIOR ACCOUNT CLERK	0.300	0.300	0.300
DIVISION DIR OF SANITATION	0.200	0.200	0.200
BUSINESS ANALYST	-	-	0.785
	49.060	53.410	51.165