

**PLEASE READ THESE IMPORTANT INSTRUCTIONS
BEFORE COMPLETING RETURN OF MACHINERY &
TOOLS FORM**

(A) COST: The **original capitalized cost** of all Machinery & Tools used in the Manufacturing process as of **January 1, 2020**.

(B) DISPOSALS: **The original cost of all equipment disposed of.** Deduct this equipment from the year it was acquired. For example, if equipment acquired in 2014 was disposed of in 2018, please indicate the original cost of the equipment that was sold on the 2014 disposal line.

(C) TOTAL BALANCE OR DIFFERENCE: Cost (a) minus disposals (b) equals total equipment owned **January 1, 2020**.

(Figures in column 3 will be your beginning figures for next year)

Willful failure to file this return is a criminal offense in violation of Section 58.1-3518 of the Code of Virginia. Taxpayers who are required to file a return but fail to do so will be subject to a statutory assessment.

Incomplete forms (Any section not completed, not signed or the words) **"SAME AS LAST YEAR", "NO CHANGE", "0" OR SEE ATTACHED** will not be processed.

If you have any questions or need assistance, please contact the Commissioner of the Revenue Office.

This filing is subject to audit by the Commissioner of the Revenue's office at any time.

Phone: (434) 799-5145

Fax: (434) 799-5148

**TAX YEAR 2020
CITY OF DANVILLE
RETURN OF MACHINERY & TOOLS**

Trade Name: _____

Address: _____
(Mailing) _____

This return should include only Machinery and Tools used in Manufacturing, Mining, Processing or Reprocessing, Radio or Television Broadcasting, Dairy, Dry Cleaning or Laundry Business.
(DO NOT INCLUDE OFFICE EQUIPMENT, FURNITURE, OR FIXTURES).

Federal ID#: _____ Or Social Security #: _____

Please complete and Return to:
THE COMMISSIONER OF THE REVENUE OFFICE
P.O. BOX 480, Danville, Virginia 24543
FAX (434) 799-5148, on or before **March 1, 2020**

TAX YEAR	PURCHASES ORIGINAL TOTAL CAPITALIZED COST	DISPOSALS	BALANCE OR DIFFERENCE IN PURCHASED & DISPOSAL PROPERTY	RATE	ASSESSED VALUE
2019					
2018					
2017					
2016					
2015					
2014					
2013					
2012					
2011					
2010					
Total				@ 20%	
2009					
2008					
2007					
2006					
2005					
Total				@ 10%	
2004 & Prior Years				@ 2%	

I declare that the statements and figures submitted on this return are true, full and correct to the best of my knowledge and belief.

TOTAL ASSESSED _____

Signature: _____ Date: _____ For Office Use Only _____